



**Region 1**  
**Little Missouri National Grassland**  
**MEDORA RANGER DISTRICT**  
**MCKENZIE RANGER DISTRICT**

**Grand River and Cedar River National Grasslands**  
**GRAND RIVER RANGER DISTRICT**

**Sheyenne National Grassland**  
**SHEYENNE RANGER DISTRICT**

\*\*\*\*\***OUTREACH NOTICE**\*\*\*\*\*

The Little Missouri National Grassland (Medora and McKenzie Ranger District), the Grand River and Cedar River Grasslands (Grand River Ranger District), and the Sheyenne National Grassland (Sheyenne Ranger District) located in North Dakota and northwestern South Dakota will soon be filling several temporary seasonal positions.

These are temporary seasonal positions not to exceed 1039 hours. This notification is being circulated to inform interested individuals of these current opportunities. These vacancies will start opening in January. In past years the vacancies have been advertised under Open Continuous Recruitment (OCR) bulletins that did not have closing dates. **This process has changed. Applicants will now have to apply to specific Region/Forest vacancy announcements. The vacancy announcements will be open for 7 days.**

# Dakota Prairie Grasslands

## Outreach Bulletin Temporary Range Positions

Contact the following individual  
*NOW* for specific questions  
about vacant positions and  
announcement numbers

### Temporary Seasonal Employment

SERIES	GRADE	TITLE	SPECIALTY	ANNOUNCEMENT #
455	3	Range Aid	Range	15-TEMP-R10455-3-RNGA-DT-RK
455	4	Range Technician	Range	15-TEMP-R10455-4-RNGT-DT-RK
455	5	Range Technician	Range	15-TEMP-R10455-5-RGT-DT-RK

#### Contact Information:

Nickole Dahl (Medora RD)  
ndahl@fs.fed.us  
701-227-7830

Kyle Dalzell (McKenzie RD)  
kpdalzell@fs.fed.us  
701-842-2393 ext.22

Paul Drayton (Grand River RD)  
pdrayton@fs.fed.us  
605-374-3592

Bernadette Braun (SheyenneRD)  
bbraun@fs.fed.us  
701-683-6802

#### USAJOBS Location(s):

Dickinson, ND-(Medora RD)  
Watford City, ND-(McKenzie RD)

Lisbon, ND-(Sheyenne RD)  
Lemmon, SD-(Grand River RD)

**Duties:** Spraying noxious weeds, maintaining and repairing spray equipment, mapping weed locations utilizing GPS and camera equipment, leafy spurge beetle sweeping/collection, repairing/building fence and other range improvements, conduct range structural improvement inventory and inspections, livestock grazing rotation inspections, counting livestock, learning to identify plants, collecting vegetation and soils data, entering data in Microsoft Excel and other databases, and other duties as assigned.

**Applications will be  
accepted February 3-9, 2015  
through USAJOBS.**

Potential applicants are encouraged to begin preparing USAJOBS applications now. Applications can be completed at:

<https://www.usajobs.gov/>

Grassland Information:

<http://www.fs.fed.us/r1/dakotaprairie/>

# Dakota Prairie Grasslands

## Outreach Bulletin Temporary Recreation Positions

Contact the following individual  
*NOW* for specific questions  
about vacant positions and  
announcement numbers

### Temporary Seasonal Employment

SERIES	GRADE	TITLE	SPECIALTY	ANNOUNCEMENT #
462	2	Forestry Aid	General	15-TEMP-R10462-2-AID-DT-RK
462	3	Forestry Aid	General	15-TEMP-R10462-3-GEN-DT-MR
462	4	Forestry Technician	Recreation	15-TEMP-R10462-4-RECR-DT-RK
462	5	Forestry Technician	Recreation	15-TEMP-R10462-5-REC-DT-RK
462	6	Forestry Technician	Recreation	15-TEMP-R10462-6-REC-DT-RK

#### Contact Information:

**Rob Schilling**  
rpshilling@fs.fed.us  
701-227-7837

**Paula Johnston**  
pjjablonski@fs.fed.us  
701-989-7310

**USAJOBS Location(s):**  
Dickinson, ND-(Medora RD)  
Watford City, ND-(McKenzie RD)

**Duties:** These positions are responsible for general site maintenance & visitor contact, including but not limited to cleaning restrooms, collecting trash, mowing & weed whacking, weed spraying, installing & posting signs, talking with visitors, enforcing rules.

Typical work days are Monday through Friday. Limited overnight travel, weekend and/or holiday work may be required. Pay depends on experience; you must apply for each grade/pay level you wish to be considered for.

A valid driver's license is required. Government housing *may* be available at the Watford City duty station only. These positions will be filled as soon as possible, so apply in USAJOBS now! For more information on applying please contact Greg Morel.

Potential applicants are encouraged to begin preparing USAJOBS applications now. Applications can be completed at:

<https://www.usajobs.gov/>

Grassland Information:

<http://www.fs.fed.us/r1/dakotaprairie/>

**Applications will be  
accepted February 3-9, 2015  
through USAJOBS.**

# Dakota Prairie Grasslands

## Outreach Bulletin Temporary Trails Positions

Contact the following individual  
*NOW* for specific questions  
about vacant positions and  
announcement numbers

### Contact Information:

Greg Morel  
gsmorel@fs.fed.us  
701-227-7854

Paula Johnston  
pjjablonski@fs.fed.us  
701-989-7310

**USAJOBS Location(s):**  
Dickinson, ND-(Medora RD)

**Applications will be  
accepted February 3-9, 2015  
through USAJOBS.**

### Temporary Seasonal Employment

SERIES	GRADE	TITLE	SPECIALTY	ANNOUNCEMENT #
462	2	Forestry Aid	General	15-TEMP-R10462-2-AID-DT-RK
462	3	Forestry Aid	General	15-TEMP-R10462-3-GEN-DT-MR
462	4	Forestry Technician	Trails	15-TEMP-R10462-4-TRLS-DT-RK
462	5	Forestry Technician	Trails	15-TEMP-R10462-5-TRLS-DT-RK

**Duties:** Up to 4 trail crew positions will be filled. The trail crew is responsible for constructing & maintaining all of the trails on the Dakota Prairie Grasslands including the Maah Daah Hey Trail and the North Country National Scenic Trail.

Typically the crew works Monday through Thursday, 7:00 am – 5:30 pm.

Some overnight travel/camping will be required. Government housing is not available. Pay depends on experience; you must apply for each grade/pay level you wish to be considered for.

These positions will be filled as soon as possible, so apply in USAJOBS now! For more information on applying please contact Greg Morel.

Potential applicants are encouraged to begin preparing USAJOBS applications now. Applications can be completed at:

<https://www.usajobs.gov/>

Grassland Information:

<http://www.fs.fed.us/r1/dakotaprairie/>

# Dakota Prairie Grasslands

## Outreach Bulletin Temporary Fire Positions

Contact the following individual

*NOW for specific questions  
about vacant positions and  
announcement numbers*

### Contact Information:

**Kevin Tomlinson (Medora RD)**  
kltomlinson@fs.fed.us  
701-227-7844

**Oscar Knudtson (McKenzie RD)**  
oknudtson@fs.fed.us  
701-842-2394 ext. 27

**USAJOBS Location(s):**  
Dickinson, ND-(Medora RD)  
Watford City, ND-(McKenzie RD)

**Applications will be  
accepted January 14-20,  
2015 through USAJOBS.**

### Temporary Seasonal Employment

SERIES	GRADE	TITLE	SPECIALTY	ANNOUNCEMENT #
462	2	Forestry Aid	General	15-TEMP-R10462-2-FIRE-DT-RK
462	3	Forestry Aid	Fire	15-TEMP-R10462-3-FIRE-DT-MR
462	4	Forestry Technician	Engine	15-TEMP-R10462-4-FEO-DT-MC
462	5	Forestry Technician	Engine	15-TEMP-R10462-5-FEO-DT-MC

**Duties:** Serves as a member of fire crew assigned to suppress the full range of wildland fires independently performing recurring fire suppression duties. Performs assignments as a wildland firefighter in developing a working knowledge of fire suppression and fuels management techniques, practices and terminology. This consists of fireline construction, use of pumps and engines, hose lays using appropriate nozzles and nozzle adjustments in the effective use of water and additives, working in and around aircraft such as helicopters, safety rules, and basic fire behavior. Searches out and extinguishes burning materials by moving dirt, applying water by hose or backpack pump, etc. Chops brush, fells small trees, and moves dirt to construct fireline using various hand tools such as axes, shovels, Pulaskis, McLeods, and may use power tools including chainsaws and portable pumps to control spreading of wildland fire and/or to prepare control lines prior to burning. Patrols fireline to locate and extinguish embers, flareups, and hotspot fires that may threaten developed firelines. Cleans, reconditions, and stores fire tools and equipment.

These positions participate in wildland firefighting activities. Based on the type of work performed, TAKING and PASSING the WCT at the ARDUOUS level is a "condition of employment." The Arduous fitness (Pack) test consists of a three (3) mile hike, within forty-five (45) minutes, while carrying a forty-five (45) pound pack.

Potential applicants are encouraged to begin preparing USAJOBS applications now. Applications can be completed at:

<https://www.usajobs.gov/>

Grassland Information:

<http://www.fs.fed.us/r1/dakotaprairie/>

## THE GRASSLANDS, DISTRICTS:

The Dakota Prairie Grasslands stretches over 1,259,000 acres. The Grasslands are not solid blocks of National Forest System lands; rather, they are intermingled with other federal, state, and privately owned lands. This mixed ownership pattern contributes to the uniqueness of the Grasslands. The Dakota Prairie Grasslands encompasses the Little Missouri, Sheyenne, Grand River and Cedar River National Grasslands.

Each of the National Grasslands has a flavor all its own. The tall grass prairies on the rolling hills of the Sheyenne National Grassland are a significant contrast to the stark badlands found in the Little Missouri National Grassland. The resources are as varied also; paleontological and archeological digs, oil and gas production, cattle grazing, and recreation.

The **Medora Ranger District** is the southernmost ranger district of the Little Missouri National Grassland and encompasses 520,000 acres of rolling prairie, badlands, woody draws and high buttes.

The Medora District is rich in history, mineral wealth and biological diversity. The only stand of Limber Pine in the state is found on the District as well as the only natural Ponderosa Pine forest.

The Little Missouri River bisects the District and is considered a "scenic" river by the state. The District also surrounds the southern unit of Theodore Roosevelt National Park and the historic town of Medora.

The **McKenzie Ranger District** is the northernmost ranger district of the Little Missouri National Grassland and encompasses 580,000 acres. It is the host to a large and expanding oil and gas program.

The District surrounds the northern unit of Theodore Roosevelt National Park and parts of the district border the southern edge of Lake Sakakawea, very popular for fishing and recreation.

Wildlife is abundant and important. As the largest block of public land in the state, the Little Missouri Grassland is considered to be one of the most important wildlife lands. The Districts supports populations of elk, bighorn sheep, whitetail and mule deer, wild turkeys, waterfowl, prairie dogs, antelope, upland game birds, raptors, and numerous songbirds.

The **Grand River Ranger District** is located in southwestern North Dakota and northwestern South Dakota and includes the Grand River and Cedar River National Grasslands. This 150,000 acre unit is a combination of rolling prairie and badlands.

The main emphasis is range with recreation developing around the Shadehill Dam complex. Cultural and historical values are spread over the unit. Excellent hunting and fishing opportunities abound throughout the Grasslands and on other public and private lands throughout both North and South Dakota.

The **Sheyenne Range District** is located in southeastern North Dakota on the Sheyenne National Grassland and encompasses approximately 70,200 acres located in Ransom and Richland Counties. The District has the only population of the greater prairie chicken in North Dakota and one of the three metapopulations of western prairie fringed orchid in North America.

There are several recreational opportunities such as hunting, hiking, horseback riding, nature observation, primitive camping and even some canoeing and fishing along the Sheyenne River. Approximately 25 miles of the North Country National Scenic Trail traverse the Sheyenne Grassland. This trail is designated for non-motorized use and is part of a 3200 mile congressionally designated trail from Port Hening, New York to Lake Sakakawea in North Dakota.

## COMMUNITY:

**Dickinson, ND:** The Duty Station for Medora Ranger District is Dickinson, North Dakota. Dickinson has a population of about 19,000 and is located about 100 miles west of North Dakota capitol of Bismarck and about 65 miles east of the Montana state line. Dickinson is a service and shopping "hub" for areas of western North Dakota, northwestern South Dakota and eastern Montana. The office is a "Service First" facility, co-located with the North Dakota Field Office of the BLM.

The school system is considered to be good to excellent with both public and parochial schools. Dickinson State University is also located in Dickinson. The city has 26 churches representing most denominations. A 25-bed hospital and several clinics and nursing homes are available. A new community hospital is currently under construction and is projected to open in early 2014.

The climate is considered to be the garden spot of North Dakota with a mean January temperature of 17°F and a mean July temperature of 72°F. Seasonal extremes range from 105°F to -35°F.

Recreation opportunities are varied and abundant - archery, snowmobiling, horseshoes, fishing, hunting, golfing and water sports. Lake Sakakawea lies about an hour north of Dickinson and offers world-class fishing for walleye, pike, bass, trout, and salmon. The city of Dickinson has an excellent Park and Recreation Department with programs available for kids and adults. Dickinson is the home of the Dakota Dinosaur Museum, Roughrider Days Rodeo, Ukrainian Festival and the Northern Plains Heritage Festival. Shopping opportunities include 2 malls with major department stores, 3 grocery stores, 2 discount stores (Wal-Mart and Kmart), hardware stores, and numerous smaller specialty stores. There are also a number of retail, home improvement and grocery stores currently under construction in the Dickinson area, all of which are estimated to open within the next 6-24 months.

**Watford City, North Dakota:** The Duty Station for McKenzie Ranger District is Watford City, ND.

Watford City is the county seat for McKenzie County, and is a full service community with a population of 2,700. Services include: county services, library, hospital, health clinic, wellness center, dentist, optometrist; three full service banks and a credit union, two grocery stores, two pharmacies, hardware store and lumber yard; a variety of retail stores, restaurants; car dealerships, service stations, motels, daycare, a movie theater and nine churches of various denominations.

The school system has an elementary and high school, which is considered to be excellent. The sports programs consist of 7<sup>th</sup> through 12<sup>th</sup> grade football, wrestling, boys and girls basketball, cross country, track and golf, and girls' volleyball. Outside of the school system there hockey for grade school through high school, gymnastics, figure skating, and Legion and Junior Legion baseball.

Watford City has a very active Park Board which manages a wonderful park system with the community. There is a recently built swimming pool with water slides, baseball field and children's park. The Watford City Municipal Golf Course is located two miles east of town and offers a 9-hole course with grass greens.

Recreation opportunities are varied and abundant, such as, big and small game hunting, trail riding, fishing, biking, hiking, wildlife watching and motorized recreation. Located less than one hour east of Watford City is Lake Sakakawea, one of the largest bodies of water in the Midwest. The lake boasts 1,600 miles of lake shore inviting people to experience water sports and world-class fishing. For birding enthusiast, North Dakota offers excellent opportunities to add to you "life-list" and for those more interested in hunting you can't beat the pheasant and grouse hunting opportunities.

**Lemmon, SD:** The duty station for Grand River Ranger District is Lemmon, SD. Lemmon, population 1,600, home of the World's Largest Petrified Wood Park, is located in northern Perkins County almost at

the North Dakota border and is the largest town in approximately a 90 mile radius. Lemmon provides a rural town setting supported primarily by ranching and agriculture. To find out more about Lemmon, please look at their website - [www.lemmonsnd.com](http://www.lemmonsnd.com).

Lemmon has two banking institutions and one credit union. One local radio station serves the area along with cable television. There is one grocery store, 1 hardware store, a drug store, clothing store, Ben Franklin, gift shops and a flower shop along with a variety of automotive, electrical and appliances businesses. The Lemmon Clinic is a part of the West River Health Services and hosts physicians, nurse practitioners and other medical services in Lemmon. The West River Health Services is headquartered in Hettinger, ND, 25 miles east of Lemmon where a full service hospital and emergency services are available. Additionally, one dentist, two chiropractors, two physical therapists and one optometrist have practices in Lemmon.

Lemmon offers unlimited year round recreation choices. There is a nine-hole grass greens golf course, three ballparks, and an outdoor community swimming pool. Additionally, only twelve miles away is Shadehill Reservoir with over 5,000 acres of water, 100 miles of shoreline and all the associated water and fishing recreational opportunities.

**Lisbon, ND:** The duty station for the Sheyenne Ranger District is Lisbon, ND. Lisbon, North Dakota is the county seat for Ransom County, and is a full service community with a population of 2,200. Services include: county services, library, hospital, health clinic, wellness center, dentist, optometrist; three full service banks and a credit union, grocery store, two pharmacies, hardware store and lumber yard; a variety of retail stores, restaurants; service stations, motels, daycare, a movie theater and several churches of various denominations.

The school system has an elementary and high school, which is considered to be excellent. The sports programs consist of 7th through 12th grade football, wrestling, boys and girls basketball, cross country, track and golf, and girls' volleyball. Lisbon has a very active Park Board which manages a wonderful park system with the community; including camping, swimming pool, tennis courts and playground The Lisbon Bissel Golf Course is a beautiful golf course with black sand traps and grass greens.

### **Housing:**

**Dickinson, ND:** Government housing may be available but limited in Dickinson, ND. Because of the healthy and growing western North Dakota energy based economy, housing may be limited. Rental prices range from \$850 and up (although limited) and costs for a three bedroom home range from \$150,000 to \$250,000.

**Housing can be difficult.**

**Watford City, ND:** Government housing may be available but limited in Watford City, ND. Rentals start at \$1,200/month plus utilities. There are several apartment complexes located in Watford City, with more under construction, that offer lower rental rates for critical service workers, such as Forest Service employees. Homes for sale in the Watford City area have a median price range at/around \$250,000.

**Lemmon, SD:** At this time government housing is not available. Three bedroom homes average \$60,000. Homes are available from the low \$20's to \$70's+. Rentals for three bedroom homes start at around \$500, but are not easy to find.

**Lisbon, ND:** At this time government housing is not available. Homes are available from the low \$50,000 to \$180,000. Rentals start around \$400.

## HOW TO APPLY:

Please read the entire announcement and all the instructions before you begin.

You must complete the application process and submit all required documents electronically by 11:59 p.m. Eastern Time (ET) on the closing date of this announcement. Assistance is available during business hours (normally 8:00 a.m. - 4:00 p.m., Monday - Friday). Applying online is highly encouraged. If applying online poses a hardship, please contact our office well before the closing date for an alternate method. All hardship application packages with supporting documents must be received no later than noon on the closing date of the announcement in order to be entered into the system prior to its closing. This agency provides reasonable accommodation to applicants with disabilities on a case-by-case basis. Please contact us if you require this for any part of the application and hiring process.

Step1 – Create a USAJOBS account (if you do not already have one) at [www.usajobs.gov](http://www.usajobs.gov). It is recommended that as part of your profile you set up automatic email notification to be informed when the status of your application changes. If you choose not to set up this automatic notification, then you will have to log into your USAJOBS account to check on the status of your application.

Step 2 - Create a Resume with USAJOBS or upload a Resume into your USAJOBS account. You may want to customize your resume to ensure it documents duties and accomplishments you have gained that are directly related to this position in order to verify that qualifications are met. In addition, your resume must support your responses to the online questionnaire (you may preview the online questionnaire by clicking on the link at the end of the How You Will Be Evaluated section of the job announcement).

Step 3 - Click "Apply Online" and follow the prompts to complete the Occupational Questionnaire and attach any additional documents that may be required.

You can update your application or documents anytime while the announcement is open. Simply log into your USAJOBS account and click on "Application Status." Click on the position title, and then select "Update Application" to continue.

## REQUIRED DOCUMENTS:

The following documents must be submitted to constitute a complete application package. It is your responsibility to ensure that all required documents are received within the required timeframes. Our office cannot be responsible for incompatible software, delays in the mail service etc. Failure to submit required, legible documents will result in elimination from consideration.

1. Resume that includes the following information: 1) job information for which you are applying; 2) personal information; 3) education; 4) work experience; and, 5) other qualifications (including IQCS Master Record).
2. College Transcripts if education is required for meeting basic qualifications and/or you are substituting education for specialized experience. An unofficial copy is sufficient with the application, however, if selected, an official college transcript will be required.
3. DD-214 (Member 4 Copy) and/or SF-15 Application for 10-point Veteran Preference if claiming Veterans' Preference or eligibility for appointment under the VRA, VEOA, or 30% Disabled Veterans hiring authority.
4. SF-50 Notification of Personnel Action if you are a current or former Federal employee that will verify your federal status, position title, series and grade. FSA County employees must provide the most recent Notification of Personnel Action (Form SF-50-B or FSA-50) that verifies permanent status. Also provide the SF-50 that reflects the highest grade level held on a permanent basis or the full performance level of your current position, whichever is higher.
5. Annual Performance Appraisal if you are a current Federal employee. Submit the most recently completed annual performance appraisal (dated within 18 months) which identifies the employee's official rating of record, signed by the supervisor, or a statement advising why the performance appraisal is unavailable. Do not submit a performance plan.

6. Certification of Disability if you are eligible for appointment based on a disability under the Schedule A hiring authority. This certification can be documented by a counselor from a State Vocational Rehabilitation Agency or the Vocational Rehabilitation and Employment Service of the Department of Veterans Affairs; by a statement or letter on a physician/medical professionals' letterhead stationary; or by statements, records, or letters from a Federal Government agency that issues or provides disability benefits. The certification must verify the applicant has a severe disability, is eligible under a Schedule A appointment authority, and he or she is able to perform the essential duties of the position. The certification must also describe any needed reasonable accommodation. You can review additional information at: <https://www.opm.gov/disability/appempl.asp>.

7. If you are eligible for appointment based on service in the Peace Corps, Vista, Action Cooperative, or another special authority, submit proof of eligibility.

8. CTAP/ICTAP documentation if separated from Federal service or pending separation based on a reduction in force (RIF) or other management workforce reduction action. Proof of eligibility must include a separation notice or Certificate of Expected Separation, SF-50 that documents the RIF separation action or most recent SF-50 (that is not an award), and latest performance appraisal (dated within the last 18 months) or a statement advising why one is unavailable.

9. A current copy of your IQCS Master Record showing your training and qualifications for the position. If an IQCS Master Record is not available, some form of documented proof of training and qualifications will be needed for most positions.

NOTE: If a document is resubmitted, it replaces the previous submission, which means the previous document is no longer available to the Human Resources Office. If you are adding to, rather than replacing a previous submission, you must upload both the old document and the new document.

AGENCY CONTACT INFO:

HRM Contact Center

Phone: 877-372-7248 Option 2

TDD: 800-877-8339

Email: [fsjobs@fs.fed.us](mailto:fsjobs@fs.fed.us)